



Carolina Auto Recyclers, Inc. Contract for Trade Show Booth Space

Dates: March 10-11, 2017

Place: Sheraton Imperial Hotel & Conference Center

Take Down: March 11, 2017 – 12:30 PM

Setup Time: March 10, 2017 – 10:00 AM

We wish to reserve _____ booth(s) at the CAR 49th Annual Convention. We agree to pay the fees listed below. A check payable to CAR for the total rental agreement per booth should be paid by February 15, 2017. I understand I will not be able to set up the booth without full payment of my booth(s) and rental agreement.

Exhibitor/Vendor _____

Primary Contact Person for Booth Rentals and Ads _____

Address _____

City _____ State _____ Zip _____

E-mail _____ Phone _____

Fax _____ Cell Phone _____

Contact Name to be published for attendees: _____

Phone Number to be published for attendees: _____

Booth Prices are \$500.00 per booth. Sponsorship Packages (except for the Patron Category) include a Trade Show Booth.

Included in each booth at no additional charge. Pipe and Drape (8' high and 3" high dividers), Booths are 10 x 8. One skirted table – 30"H x 24"W x 8'L, Two Chairs, Booth Signage (7" x 44"), Booth and Convention area is carpeted.

Desired Booth Location (s) _____ 1st _____ 2nd _____ 3rd

Exhibitors from whom we desire separation: _____

The following Employees, Agents or Representative need name badges for our booth. (Please print)

_____ Sponsorship (Includes 1- Booth except for Patron Category) \$ _____

_____ Booth(s) Only @ \$ _____

_____ Wireless Connection (\$25.00 per day) \$ _____

_____ Electricity (\$75.00) \$ _____

_____ Total Due \$ _____

_____ Check is attached _____ Check will come from Home Office

_____ Charge the fee to the following credit card (Mastercard or Visa Only)

Card # _____ Exp. _____ Code _____ Billing Zip Code _____

This agreement consists of two pages.(Front and Back-side) I hereby acknowledge receipt of all pages and have read both the front and back and do agree to the conditions and provisions set forth.

IN WITNESS WHEREOF the parties have caused this agreement to be executed:

Exhibitor/Vendor _____ Date

CAR Executive Director _____ Date

Please complete contract and mail with payment. Retain a copy for your records.

Loretta Byrd – CAR Executive Director * 427 Greenleaf Rd., Angier, NC 27501 * (919) 796-4747

Private Fax – (919) 894-1052 * E-mail Loretta@carolinaautorecyclers.com

CAR Tradeshow Contract Provisions

Space Assignments –Space is leased on a first come, first serve basis with space allocation being decided by CAR with vendor input requests or mutual consent. Every effort will be made to honor vendors' wishes; however you may be reassigned if previous competitor booths are deemed to close. CAR and Executive Director reserve the right to reassign space allocation for the benefit and betterment of the exposition. Exhibitor agrees to hold harmless CAR tradeshow chairman, sponsoring organization and exhibit supplier from any liability, which may result from booth assignment or any cause.

Payments and Cancellations In applying for space, the Exhibitor/Vendor will pay the full amount per booth as a space deposit. In the event of cancellation by the Exhibitor at any time, the tradeshow chairman shall have the right to lease the space to any else without obligation to return the monies already paid and the right to retain such amount as liquidated damages. No exhibitor can set up without full payment of booth(s) leased.

Shipments Hotel does not have storage space for crates, pallets or large shipments. Any materials to be sent to the Hotel may arrive no earlier than 3 days prior to March 9. Hotel will not be responsible for any loss of damage to materials sent to hotel prior to March 9. Large shipments will be handled by Southern Exhibition Services. Once a contract is received, a shipping kit will be emailed to the contact person noted on the contract.

Booths and Equipment – the booth space will include uniform pipe and drape back wall and booth dividers, one table, and two chairs. All other furnishing, equipment, facilities will be provided by the Exhibitor at Exhibitors expense and responsibility. Each vendor is responsible for the safe set-up of the booth. Storing of inventory outside of the booth will not be allowed. If you do not keep your inventory within the boundaries of your booth, you will be asked to leave the show immediately. All empty crates and boxes may be stored under tables within your booth. Fire rules prohibit storage of boxes, crates, or product outside the defined booth area.

Electricity and Wireless Internet may be ordered by indicating on the contact.

Exhibitor Badges and tradeshow passes will be given so vendors can bring as many of their employees or agents as deemed necessary. Vendor badges allow full access to the convention; however, in no case, can a vendor hire or otherwise give a convention badge or pass to a CAR member, anyone that would otherwise need to pay registration to attend. If an abuse is noticed then Vendor will be notified and held responsible for payment of that person's registration fee.

Admissions – The Tradeshow Chairman will have sole authority over all admissions. All persons visiting the exhibit area will be admitted according to the rules and regulations of the exhibits as issued or amended by the authorized representative of CAR.

Use of Booths all demonstrations and exhibits must be contained within the contracted booth spaces unless involved in a total convention program or demonstration, which has been cleared by tradeshow chairman. No exhibitor shall assign, sub-let or share the whole or any part of the booth space allotted without the express written permission of the CAR Executive Director. If a vendor utilizes a vacant space or encroaches upon any used space, they will be billed for the additional space used. All aisle solicitation is absolutely forbidden. Booth attendants must confine their activities within the Exhibitor's booth. Distribution of printed matter shall be restricted to the Exhibitor's booth and must be distributed in a manner that will not interfere with other Exhibitors.

Objectionable Materials and Activities – CAR reserves the right to refuse any exhibit, or any exhibitor, or any employees, which or who in the opinion of CAR is not keeping with the character of the show, and may at any time without notice, cancel the agreement and remove the Lessee, his agents and property from the building. In the event of such cancellation, the Exhibitor hereby waives any claim for damages or for the recovery of any rental monies.

Installation of Exhibits – Each Exhibitor installs and removes his exhibit at his own expense. All exhibits must be completely set up and show ready by 4:00 PM Friday. There is a one-vehicle loading dock at the Sheraton; therefore, we must ask that you completely unload your vehicle before beginning set-up of your booth so that others may have access to the dock. Loading/unloading help is **NOT** available.

Liabilities The Exhibitor is liable for any damage to hotel property or exhibits. The Exhibitor agrees to make no claims for any reason whatsoever, including negligence and/or omissions, against the Carolina Auto Recyclers Association, Inc., the hotel, and their representatives or agents for: loss, theft, damage, or destruction of goods; injury to himself by virtue of failure to provide space or removal of exhibit, any action of any nature of the above organization or its agents, failure to hold exhibition as scheduled, or for any cause that may render exhibit area unusable. Acceptance of an Exhibit/Exhibitor by in no way endorses the exhibit/Exhibitor's techniques, materials or conclusions. In view of the foregoing, it is suggested that the exhibitor obtain appropriate insurance for loss or damage to exhibit material.

Cancelled Convention or Exhibit – CAR, its agents, hotel or conference center and employees will not be liable if the convention and tradeshow are not held as scheduled due to fire, act of God, weather, terrorism, public enemy, labor strike, epidemic, or any law or regulation of Public Authority, which makes it impossible or impractical to hold the Exhibition. If the exhibits are called off on or before then payments for booth space will be returned, except for any actual expense incurred in the connection with the exhibits. If cancelled after no refunds will be made, but rather a credit will be issued to vendor which can be applied to future scheduled CAR conventions or seminar.

General Information

Hotel Information

Hotel is Sheraton Imperial Hotel and Conference Center located at 4700 Emperor Blvd., Durham, NC. The hotel is 15 minutes from the airport.

Room reservations may be made by calling the hotel directly at (919) 941-5050. The deadline to receive the reduced room rate is February 9, 2017. The cost of the rooms is \$113.00 per night plus tax.

Show Hours

**Grand Opening: Friday, March 10
Cash Bar will be available**

**4:00 PM – 7:00 PM
Yard Owners Only**

**Dinner and Entertainment Friday, March 10
Hospitality Suite Open**

**7:00 PM – 10:00 PM
10:00 – 12:00 Midnight**

**Exhibit Hours:
Saturday, March 11
Open to Owners and Employees
Lunch served in the Trade Show**

9:30 AM– 12:30 PM

Educational Seminars

1:00 - 5:00 PM

If your company would like to host a seminar, contact Loretta Byrd at 919-796-4747. Meeting space will be first come, first serve

The CAR Board of Directors and all interested parties will be going to dinner on Thursday, March 9 at the Angus Barn. It will be Dutch Treat. In order to make reservations, we must know how many will attend by February 28. The group will leave the hotel lobby at 7:00 PM. Car Pooling is suggested.